

Neskowin Regional Water District

47880 South Beach Rd. - PO Box 823 Neskowin, Oregon 97149 Phone (503) 392-3966 - Fax (503) 392-4553

Owner Authorization Form for Long Term Rentals

To be filled out by the legal property owner(s)

ACCOUNT # _____

PROPERTY ADDRESS: _____

I, _____ owner of the above

property, request NRWD to bill my tenant: _____

For water service as of the following date: _____

Tenant phone(s) _____

Tenant email address _____

Tenant billing address _____

I understand that the water service bill will remain my responsibility and I agree to pay it if my tenant does not. I also understand that the transfer of billing will not take place until the existing account balance is paid in full. This billing is an accommodation to me, but I remain the party with whom NRWD is contracted for water service. This accommodation is for my sole benefit and does not create a contractual relationship between the tenant and NRWD. I have read and I understand the enclosed NRWD Resolution 2014-05 Section 8 Billing Procedures and Section 9 Long Term Residential Rental. For accuracy of billing, it is my responsibility to notify NRWD of vacancy or other changes in billing information as soon as possible. I also understand that each time there is a change of tenant, I must renew this agreement. If the owner fails to notify NRWD of changes, it will be the owner's responsibility to work out the proration of billing with the tenant. If the tenant is repeatedly late in paying the bills, (late on two consecutive billing cycles) it is our policy to put the **Billing** back into the owner's name, and the water service will be shut off until a full payment is made. Effective with the next billing, the Billing Statement will be sent to your address in your name. We then will be expecting payment directly from you. It will be up to you, as the owner to collect from your tenant. If, your current tenant vacates, or the account is paid on time for one year, you may contact us for a new authorization form. We will review the account to see if the tenant qualifies for billing. If the tenant contacts NRWD to request a final billing, the account will automatically be placed back into the owner's name until a new Owner Authorization form is filled out and returned to the NRWD.

Signature below indicates you have read and understand above.

Owner's Signature _____

Date _____ Phone _____

Mailing Address _____

Email Address _____