



Neskowin Regional Water District

PO Box 823

Neskowin, OR 97149

Phone: (503)392-3966

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MINUTES

THE NESKOWIN REGIONAL WATER DISTRICT (NRWD) BOARD OF COMMISSIONERS REGULAR MEETING

December 16, 2021

Commissioners Present: Steve Rubert, Gary Dunn, Frank DeMars, John Metschan and Brenda Freshman.

Commissioners Absent: None.

Staff Present: Troy Trute and Joy Neufeld.

Public Present: Alex Sifford and Guy Sievert.

CALL TO ORDER: (00:04:51)

Steve Rubert called the regular Board meeting to order at 1:03:00 pm. This meeting was hosted by Zoom Meetings remotely.

REVIEW MINUTES: (00:05:00)

The Board reviewed the draft minutes from the regular Board Meeting on November 18th, 2021. ****Motion**:** Frank DeMars moved to accept the minutes as revised. Steve Rubert seconded the motion, which passed unanimously.

OPERATORS REPORT: (00:08:10)

1. Troy stated that both Bac-T results were “absent” (non-detected).
2. Troy reviewed the plant log data. Due to a power outage there was some missing data on December 11, 2021.
3. Troy said the plant is running well.
4. Due to the power outage on December 11, 2021 there was an interruption of water service in the Hawk Hills subdivision. Troy and the Board discussed the need for a generator to be installed at the Hawk Hills pump station.
5. Troy said he had to re-cover the pipe that was initially exposed from the flood that occurred on 11/12/2021 in the South Beach area, with larger rock. Troy said he is planning on digging out the pipe on both ends of the culvert and installing shut-off valves. Those valves have been ordered and should arrive in about a month.
6. Guy Sievert said the Watershed Council is having the ODF&W come to Neskowin to make a determination as to whether the culvert is undersized for fish passage. If that is the case, the watershed council would consider replacing the culvert with a bridge and might be able to acquire funding to create a more permanent fix for the exposed piping. If not, it will be the South Beach Road Association’s issue. Guy said that he would let the District know as soon as he hears back from the ODF&W.



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FINANCIAL REPORT: (00:21:07)

Troy went over the financial reports for the end of November, 2021.

BILLS TO BE PAID: (00:34:19)

Troy presented the bills to be paid.

****Motion**:** John Metschan moved to pay all the bills as presented. Frank DeMars seconded the motion, which passed unanimously. The last check number was 13700.

OLD BUSINESS: (00:34:38)

BOARD WORK PLAN TASKS: (00:34:43)

Second Quarter Task (Annual Review of the Emergency Response Plan):

1. Frank said he and Troy have been working on this but have not completed their review as Troy has been very busy. Troy said he and Frank will try to present more information on this topic at the next Board meeting.
2. Gary suggested that the District get the updated Public Emergency Response Plan out to the public when that plan is completed. Troy said he would.

WATERSHED LAND PURCHASE: (00:40:41)

1. Troy, Alex, Guy and the Board discussed the “Neskowin Regional Water District (NRWD) Resolution 2021-08 A Resolution To Pursue Acquiring Hawk Creek Watershed Lands”.
2. Alex, Guy and the Board agreed to change the wording from “Acquiring Hawk Creek Watershed Lands” to “Acquiring District Drinking Water Source Area” throughout the resolution document.
3. ****Motion**:** Gary Dunn moved to approve the “Neskowin Regional Water District (NRWD) Resolution 2021-08 A Resolution To Pursue Acquiring District Drinking Water Source Area” as revised. Brenda Freshman seconded the motion with Steven Rubert, Gary Dunn, John Metschan and Brenda Freshman voting in favor of the motion and Frank DeMars abstaining; the motion passes.
4. Steve thanked Guy, Alex and Brenda for their help with editing this resolution.
5. Guy said that parcel by parcel the Board will consider the value of each particular piece of land and its value to the District’s source water area.
6. Guy said he was disappointed to hear that the state Governor’s new legislative proposal for the protection of fish habitat does not include source drinking water protection. He said there might be some changes or additions when it is reviewed by the legislature. Guy said it is left up to the District to protect their own source drinking water.
7. The Board thanked Alex and Guy for all work on their watershed acquisition.



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CUSTOMER SATISFACTION SURVEY: (01:13:43)

1. Brenda and the Board discussed the sample customer satisfaction survey's results from the sample survey she sent out to the Board.
2. ****Motion****: Frank DeMars moved to accept the Customer Satisfaction Survey as amended. Gary Dunn seconded the motion, which passed unanimously. Gary said he would like to review the data prior to the public release of the survey.
3. Gary suggested the customer satisfaction survey's link be put on the District's website. He also suggested Joy put the NRWD website customer satisfaction survey link on the customer's next water billing.
4. Brenda said she would put the customer satisfaction survey link on the NCAC email list.
5. Steve Rubert ended this discussion.

REVIEW/PASS RESOLUTION NRWD 2021-07: ESTABLISHING THE WATERSHED ACQUISITION FUND: (02:07:22)

1. Troy and the Board discussed this resolution.
2. ****Motion****: John Metschan moved to approve "Neskowin Regional Water District Resolution 2021-07 Establishing The Watershed Acquisition Fund" as presented. Steve Rubert seconded the motion, which passed unanimously.

NEW BUSINESS: (02:09:14)

CUSTOMER APPEAL: (02:09:16)

1. Troy and the Board discussed the Breaker's appeal. On November 4, 2021 the Breaker's account was already credited \$2,512.73 due to a malfunctioning meter. That meter has been replaced. In that letter the Breakers' treasurer requested an additional refund amount of \$2,600.00 from the Board as he feels the meter was malfunctioning during a longer period of time during 2021.
2. ****Motion****: Frank DeMars moved to deny the Breakers appeal as requested. John Metschan seconded the motion, with Steven Rubert, Frank DeMars, John Metschan and Brenda Freshman voting in favor of the motion and Gary Dunn abstaining; the motion passes.

HEATHER REYNOLDS RETIREMENT: (02:19:28)

1. Troy said that Heather Reynolds the District's attorney is retiring and she suggested Josh Stellman, another attorney from her firm. ****Motion****: John Metschan moved to accept Josh Stellman as the District's new attorney. Steve Rubert seconded the motion, which passed unanimously. Steve suggested the staff send out a letter to Heather Reynolds thanking her for her service and wishing her a happy retirement.



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FUTURE MEETING DATES: (02:23:57)

The next NRWD Regular Board meeting will be on Thursday, January 20, 2022 at 1:00 pm. Subsequent NRWD Board meetings are tentatively set for Thursday, February 24, 2022 at 1:00 pm and Thursday, March 24, 2022 at 1:00 pm. Steve thanked Gary for continuing to join the monthly Board meeting while he is on vacation traveling.

ADJOURNMENT: (02:25:45)

There being no further business, the meeting was adjourned at 3:34 pm. ****Motion****: John Metschan moved to adjourn this Board meeting, Gary Dunn seconded the motion, which passed unanimously.

Respectfully submitted,
Joy Neufeld
Recording Secretary, Neskowin Regional Water District

Steve Rubert, President

Gary Dunn, Secretary