



Neskowin Regional Water District

PO Box 823

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MINUTES

THE NESKOWIN REGIONAL WATER DISTRICT

BUDGET COMMITTEE MEETING FOR THE FISCAL YEAR

2022/2023

May 19, 2022 4:00 PM

Board Members Present: Steve Rubert, Gary Dunn, Frank DeMars, John Metschan and Brenda Freshman

Budget Committee Members Present: Alex Sifford, Daniel Sheridan, Aubrey Olson and Chris Silkowski

Budget Officer: Troy Trute

Staff Present: Joy Neufeld

Members Absent: Jim Boyer

Public Present: None

CALL TO ORDER: 00:01.31

President Steve Rubert called the regular Board meeting to order at 4:10:00 pm. This meeting was hosted by Zoom Meetings remotely.

1. **Election:** 00:02:30 ****Motion**** Brenda moved to elect Steve Rubert chairperson of the budget committee meeting. Alex Sifford seconded the motion, which passed unanimously. ****Motion**** John Metschan moved to elect Joy Neufeld secretary of the budget committee meeting. Steve Rubert seconded the motion, which passed unanimously.
2. **Budget Officer Presents Budget Document and Budget Message:** 07:59:00. Troy Trute presented the budget document and budget message and answered the Budget Committee's questions during discussion regarding the proposed budget.
 - 2.1.1. Frank DeMars suggested and the budget committee agreed to move prior taxes received from prior years from the General Fund to the Capital Improvement Fund in the 2022-2023 budget.
 - 2.1.2. Chris Silkowski suggested and the budget committee members agree to position the "General Fund Total Resources" sentence as the third sentence under "Resources" and use the word "projected". This edit could be used for each fund.
 - 2.1.3. Aubrey Olson suggested and the budget committee agreed to change the wording under "Requirements" to begin the wording with "General Fund Expenditures include."



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- 2.1.4. Dan Sheridan suggested that the budgeted amount of 8.5% for the annual employee COLA raise is too high and needs to be reduced and budget committee members agreed.
 - 2.1.5. Troy said that The District has always used the annual March Consumer Price Index to determine employee annual COLA raises.
 - 2.1.6. The budget committee members asked Troy to come up with a different matrix to determine employee annual COLA raises to limit them to 3 - 5 percent, and rework the budget to reflect the new lower rate.
 - 2.1.7. Alex Sifford suggested that the Board come up with a cap for employee annual COLA raises.
 - 2.1.8. Chris Silkowski suggested that in the Budget Message, Troy explain what the General Fund transfers into the "Truck and Equipment Fund" are used for.
 - 2.1.9. Gary Dunn suggested listing "System Development Fund" projects, in the Budget message.
 - 2.1.10. Chis Silkowski suggested changing the wording on the "Capital Improvement Fund" beginning balance to identify the reason for the increase.
 - 2.1.11. Aubrey Olson expressed concerns about the District laying off an employee and asked if there was any way they could budget his salary in. Troy said that in order to retain the employee the District would have to raise water billing rates by 17 percent.
3. **Public Comment:** 02:01:22 No public present:
 4. **Tax Rate Approval:** 02:01:41 ****Motion**:** Steve Rubert moved to approve the General Obligation Bond tax amount of \$60,068.08; and the Permanent Tax rate of 0.3831 per \$1,000 of assessed value. Alex Sifford seconded the motion, which passed unanimously.
 5. **Budget Approval:** 02:03:25 ****Motion**:** Dan Sheridan moved to approve the fiscal year 2022-2023 budget with agreed upon edits and COLA revision. Alex Sifford seconded the motion, with Steve Rubert, Gary Dunn, John Metschan, Brenda Freshman and Aubrey Olson voting to approve the motion. Chris Silkowski, and Jim Boyer voted in absentia to approve the motion and Frank DeMars voted in absentia to oppose the motion. The motion passes.
 6. **Adjournment:** 02:11:24 There being no further business, the meeting was adjourned at 6:21 pm. ****Motion**:** Daniel Sheridan moved to adjourn this Budget Committee meeting. Alex Sifford seconded the motion, which passed unanimously.

Respectfully submitted,
Joy Neufeld



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Recording Secretary, Neskowin Regional Water District

Steve Rubert, Chairperson

Gary Dunn, Secretary