



Neskowin Regional Water District
PO Box 823, 47880 South Beach Rd
Neskowin, OR 97149
Phone: (503)392-3966
Email: nrwd@neskowinwater.com
Web: www.neskowinwater.com

MINUTES
THE NESKOWIN REGIONAL WATER DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING
August 25th, 2022

Commissioners Present: Steve Rubert, Gary Dunn, Frank DeMars,
Commissioners Absent: John Metschan and Brenda Freshman
Staff Present: Troy Trute and Joy Neufeld
Public Present: Guy Sievert and Paul Bender

CALL TO ORDER: (00:00:16)

President Steve Rubert called the regular Board meeting to order at 1:01.08 pm; this meeting was hosted by Zoom Meetings remotely.

BOARD MEMBER RESIGNING: (00:00:33)

1. Steve introduced Guy Sievert and Paul Bender, visiting community members who are interested in becoming Board members.
2. Troy and the Board discussed Gary Dunn's upcoming resignation from the Board. Gary would be resigning at the end of September 2022.
3. The District needs an official resignation letter from Gary to send to the county. The Board needs to appoint a new Board member, and that new Board member needs to run for office in the May 2023 election.

REVIEW MINUTES: (00:06:40)

1. Troy asked the Board if Joy could do a less detailed minutes to save time for other work, and the Board agreed to give that a try.
2. The Board reviewed the draft minutes from the Regular Board Meeting on July 28th, 2022.
****Motion**:** Frank DeMars moved to accept the minutes as presented. Gary Dunn seconded the motion, which passed unanimously.

OPERATORS REPORT: (00:11:26)

1. There were several new water service hookups.
2. There were no service interruptions during the month.
3. A pump and motor at the Hawk Hills pump station needs replacing.
4. The district is currently doing hydrant and valve maintenance.
5. The chlorine injection line at the water plant was replaced.
6. The District should have a complete power protection plan in September.
7. Both Bac-T results were "absent" (non-detected).



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FINANCIAL REPORT: (00:22:08)

Troy went over the financial reports for the end of July 2022.

BILLS TO BE PAID: (00:26:34)

1. Troy asked the Board to allow Joy to write less memo information per transaction to save time for other work. The Board agreed as long as John reviews each invoice and the auditor has no issue with that. Troy said he would call the auditor and ask.
2. Troy presented the bills to be paid. ****Motion****: Gary Dunn moved to pay the bills as amended. Frank DeMars seconded the motion, which passed unanimously. The last check number was 13898.

OLD BUSINESS: (0037:42)

1. BOARD WORK PLAN TASKS:

1.1. 3rd Quarter 2021/2022 Task.

1.1.1. Review Personnel Policy:

1.1.1.1. This will be discussed at the next Board meeting as Brenda was unable to attend the meeting.

1.2. 4th Quarter 2021/2022 Tasks. (00:38:52)

1.2.1. Board Performance Review:

1.2.1.1. Steve said Gary, Brenda and Frank need to get their Board review forms back to him.

2. REVIEW OF THE EMERGENCY RESPONSE PLAN: (00:39:51)

2.1. A zoom tabletop emergency exercise for the Water District's staff is scheduled for 09/19/2022. Gary said Troy could call him if he had any questions.

2.2. Troy and the Board discussed insurance for the watershed land.

2.3. Troy asked the Board for a motion to authorize the purchase of water filters for the pump stations and for personal use filters to have on hand in the case of an emergency. ****Motion****: Frank DeMars moved to authorize the purchase of water filters as requested. Gary Dunn seconded the motion, which passed unanimously.

3. WATERSHED LAND PURCHASE - POSSIBLE EXECUTIVE SESSION: (01:00:38)

3.1. The contract for the appraisal services has been signed.

3.2. Troy needs to do some definition rewrites on the grant.

3.3. Frank discussed the possible liabilities to the District by purchasing the watershed land. Frank and Steve had a disagreement about this topic and Frank abruptly left the meeting saying he was resigning. Since there was no longer a quorum the Board meeting ended.



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FUTURE MEETING DATES:

The next NRWD Regular Board meeting will be on Thursday, September 29, 2022 at 1:00 pm.
Subsequent NRWD Board meetings are tentatively set for Thursday, October 27, 2022, 2022 at 1:00 pm.

Respectfully submitted,
Joy Neufeld
Recording Secretary, Neskowin Regional Water District

Steve Rubert, President

Brenda Freshman, Secretary