



Neskowin Regional Water District

PO Box 823

Neskowin, OR 97149

Phone: (503)392-3966

Email: nrwd@neskowinwater.com

Web: www.neskowinwater.com

MINUTES:

**THE NESKOWIN REGIONAL WATER DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING
September 21, 2023**

Commissioners Present: John Metschan, Guy Sievert, and Paul Bender.

Commissioners Absent: Steve Rubert and Brenda Freshman.

Staff Present: Troy Trute and Joy Neufeld.

Public Present: None.

CALL TO ORDER: (00:00:34)

John Metschan called the regular Board meeting to order at 1:00.00 p.m. This meeting was held at the District's Water Plant at 5880 S. Fairway Rd. and hosted remotely via Zoom Meetings.

REVIEW MINUTES: (00:01:05)

1. The Board reviewed the draft minutes from the August 31, 2023 Regular Board Meeting. ****Motion**:** Paul Bender moved to accept the August 31, 2023, Regular Board Meeting minutes as presented; John Metschan seconded the motion, which passed unanimously.

OPERATORS REPORT August 2023: (0:01:50)

1. Distribution System

- 1.1. Two minor water service interruptions this month were caused by a leak on a service line in the South Beach area. We have fixed the leak and notified Road and Driveway of the needed asphalt work. There was a minor incident involving a vehicle hitting a detached excavator bucket that was set off to the side of our work site during our repairs.

2. Treatment System

- 2.1. Our bacteriological testing has had no detectable amounts of coliforms this month.
- 2.2. Stream flows are slightly below average for this time of year but are currently adequate.
- 2.3. The water filter is running well and is producing excellent potable water. We will need to do our major filter pinning and cleaning operations before fall and any major storms
- 2.4. Troy said one of the pump's motors at the plant stopped working and must be replaced.
- 2.5. John asked if anyone applied for the maintenance worker position. Troy said no.

FINANCIAL REPORT: (0:10:40)

1. Troy reviewed the financial reports for the end of August 2023.



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2. Troy said he would ask the Board for authorization to purchase a brush-cutting head for the excavator, quoted at \$10,500.00. Troy said he would email the board the quote and ask for their approval.

BILLS TO BE PAID: (00:15:03)

Troy presented the bills to be paid. ****Motion**:** John Metschan moved to approve the bills as paid; Paul Bender seconded the motion, which passed unanimously. The last check number was 14188.

OLD BUSINESS: (00:17:13)

BOARD WORK PLAN TASKS:

1. WATERSHED LAND PURCHASE - POSSIBLE EXECUTIVE SESSION: (00:17:14)

- 1.1. Troy said there was no new news on the watershed land purchase
- 1.2. Troy said Mr. Kowalski plans to spray herbicide in the watershed. Troy said he would be monitoring and would do water testing.
- 1.3. Troy said he is working with the NCLC to apply for grants to help purchase the watershed land.

2. ADDITIONS TO THE WEBSITE: FAQ, CUSTOMER RESPONSE FORM, AND ENVIRONMENTAL INFORMATION: (00:21:30)

- 2.1. No new news. Guy asked Troy to contact Jeff about the District's website.

3. BOARD SELF-EVALUATION: (00:22:13)

- 3.1. No new news.

NEW BUSINESS: (0:22:35)

1. FUTURE MEETING DATES: (00:22:36)

- 1.1. The next NRWD Regular Board meeting will be on Thursday, October 26, 2023, at 1:00 p.m. Subsequent NRWD Board meetings are tentatively set for Thursday, November 30, 2023, at 1:00 p.m. and Thursday, December 28, 2023, at 1:00 pm.
- 1.2. Guy Sievert said he attended the SDAO's Board member training in Newport last month. Guy said it was excellent, and he said he would encourage others to attend the SDAO Board training when local classes are offered.

ADJOURNMENT: (00:27:35)

****Motion**:** Guy Sievert moved to adjourn this Board meeting; Paul Bender seconded the motion, which passed unanimously. There being no further business, the meeting was adjourned at 1:28 p.m.



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Respectfully submitted,
Joy Neufeld
Recording Secretary, Neskowin Regional Water District

Steve Rubert, President

Brenda Freshman, Secretary