



Neskowin Regional Water District

PO Box 823

Neskowin, OR 97149

Phone: (503)392-3966

Email: nrwd@neskowinwater.com

Web: www.neskowinwater.com

MINUTES:

**THE NESKOWIN REGIONAL WATER DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING**

December 28th, 2023

Commissioners Present: John Metschan, Brenda Freshman, Guy Sievert.

Commissioners Absent: Steve Rubert and Paul Bender.

Staff Present: Troy Trute and Joy Neufeld.

Public Present: None.

CALL TO ORDER: (00:00:13)

John Metschan called the regular Board meeting to order at 1:00.00 p.m. This meeting was held at the District's Water Plant at 5880 S. Fairway Rd. and hosted remotely via Zoom Meetings.

REVIEW MINUTES: (00:00:45)

1. The Board reviewed the draft minutes from the November 30, 2023 Regular Board Meeting. ****Motion****: Guy Sievert moved to accept the November 30, 2023, Regular Board Meeting minutes as presented; Brenda Freshman seconded the motion, which passed unanimously.

OPERATORS REPORT November 2023: (00:01:30)

1. Distribution System (00:01:33)

- 1.1. The District replaced a blow-off valve at the end of Tye Court.
- 1.2. The District continues to do meter box maintenance.
- 1.3. The District replaced a blow-off valve at the end of Valhalla Drive.

2. Treatment System (00:02:45)

- 2.1. Our bacteriological testing has had no detectable amounts of coliforms this month.
- 2.2. The water filter is running well and is producing excellent potable water.

FINANCIAL REPORT: (0:02:56)

1. Troy reviewed the financial reports for the end of November 2023.

BILLS TO BE PAID: (00:09:57)

1. Troy presented the bills to be paid. ****Motion****: Guy Sievert moved to approve the bills as paid; John Metschan seconded the motion, which passed unanimously. The last check number was 14269.



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OLD BUSINESS: (00:10:23)

BOARD WORK PLAN TASKS:

1. WATERSHED LAND PURCHASE - POSSIBLE EXECUTIVE SESSION: (00:10:24)

- 1.1. Troy said he has applied for the Private Forest Accord Grant that would be used to appraise other watershed properties the district is interested in purchasing.
- 1.2. Troy said he continues working with Mr. Kowalski to create a better easement for the newly acquired property.
- 1.3. Guy said the wording used to describe the District's plan is excellent and suggested Troy use that exact wording when applying for other grants.
- 1.4. Troy said Alex Sifford created the wording for the grant application.
- 1.5. Brenda asked Troy to send her a copy of the grant application. Troy said he would send her the finalized version.

2. ADDITIONS TO THE WEBSITE: FAQ, CUSTOMER RESPONSE FORM, AND ENVIRONMENTAL INFORMATION: (00:13:13)

- 2.1. No new news.

3. BOARD SELF-EVALUATION: (00:13:19)

- 3.1. No new news.

4. GENERAL MANAGER'S WORK FOR OTHER WATER DISTRICTS: (00:13:24)

- 4.1. No new news. Troy had not heard back from the lawyer.
- 4.2. John said if Troy needed a reference for another lawyer, he could provide one

5. HORIZON HILLS & WI-NE-MA WATER SYSTEM ANNEXATIONS:(00:16:04)

- 5.1. Troy said he had spent an hour doing grant research. Troy said there are many grants available.
- 5.2. Troy said he will need to contact Horizon Hills and Wi-Ne-Ma and discuss the available grants they can apply for.
- 5.3. Troy said he needs to consult with Business Oregon about the grants and Tillamook County about the annexation.

NEW BUSINESS: (00:19:07)

1. REVIEW 22/23 AUDIT:

- 1.1. John said he reviewed the 22/23/audit.



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2. FUTURE MEETING DATES: (00:22:28)

- 2.1.** The next NRWD Regular Board meeting will be on Thursday, January 25, 2024, at 1:00 p.m. Subsequent NRWD Board meetings are tentatively set for Thursday, February 29, 2024, at 1:00 p.m. and Thursday, March 28, 2024, at 1:00 pm.

ADJOURNMENT: (00:23:55)

****Motion**:** Guy Sievert moved to adjourn this Board meeting; Brenda Freshman seconded the motion, which passed unanimously. There being no further business, the meeting was adjourned at 1:24 p.m.

Respectfully submitted,
Joy Neufeld
Recording Secretary, Neskowin Regional Water District

Steve Rubert, President

Brenda Freshman, Secretary