



Neskowin Regional Water District

PO Box 823

Neskowin, OR 97149

Phone: (503)392-3966

Email: tnt@neskowinwater.com

Web: www.neskowinwater.com

MINUTES:

THE NESKOWIN REGIONAL WATER DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING January 25th, 2024

Commissioners Present: John Metschan, Guy Sievert, and Paul Bender.

Commissioners Absent: Steve Rubert and Brenda Freshman.

Staff Present: Troy Trute and Joy Neufeld.

Public Present: None.

CALL TO ORDER: (00:00:35)

John Metschan called the regular Board meeting to order at 1:00.00 p.m. This meeting was held at the District's Water Plant at 5880 S. Fairway Rd. and hosted remotely via Zoom Meetings.

REVIEW MINUTES: (00:00:39)

1. The Board reviewed the draft minutes from the December 28th, 2023, Regular Board Meeting. ****Motion****: Guy Sievert moved to accept the December 28th, 2023, Regular Board Meeting minutes as presented; Paul Bender seconded the motion, which passed unanimously.

OPERATORS REPORT November 2023: (00:01:05)

1. Distribution System (00:01:12)

- 1.1. The District replaced a blow-off valve at the end of Valhalla Drive.
- 1.2. Sahhali Shore has had three pump motor failures since the ice storm that occurred on January 13th through January 17th. We have one of two pumps currently in operation, and we are awaiting the order of two more motors at this time.
- 1.3. The District continues to do meter box maintenance and upgrades.

2. Treatment System (00:10:29)

- 2.1. Our bacteriological testing has had no detectable amounts of coliforms this month.
- 2.2. The water filter is running well and is producing excellent potable water.

FINANCIAL REPORT: (0:11:16)

1. Troy reviewed the financial reports for the end of December 2023.

BILLS TO BE PAID: (00:23:06)

1. Troy presented the bills to be paid. ****Motion****: Guy Sievert moved to approve the bills as paid; Paul Bender seconded the motion, which passed unanimously. The last check number was 14285.



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- 1.1. Guy Sievert suggested Troy check in with the auditor about the annual Bi-mart gift card bonuses given to the employees to ensure they are appropriately categorized.
- 1.2. Troy asked the Board about the District purchasing a used work truck.

OLD BUSINESS: (00:28:35)

BOARD WORK PLAN TASKS:

1. WATERSHED LAND PURCHASE - POSSIBLE EXECUTIVE SESSION: (00:28:41)

- 1.1. Troy said Alex Sifford and Guy Sievert are doing a DEQ presentation on the watershed acquisition for the Water District in early February. Troy said he would email the Board Alex's presentation.
- 1.2. Troy said he spoke with Mike Kowalski about his other properties within the watershed.
- 1.3. Troy said the District has an appraisal for the Kowalski watershed land lot 6500.
- 1.4. Troy said the District continues working on its forestry plan.
- 1.5. An application for a Grant for an appraisal of the Schlicting's watershed land has been submitted.

2. ADDITIONS TO THE WEBSITE: FAQ, CUSTOMER RESPONSE FORM, AND ENVIRONMENTAL INFORMATION: (00:35:08)

- 2.1. No new news.

3. BOARD SELF-EVALUATION: (00:35:58)

- 3.1. No new news.

4. GENERAL MANAGER'S WORK FOR OTHER WATER DISTRICTS: (00:36:13)

- 4.1. No new news.

5. HORIZON HILLS & WI-NE-MA WATER SYSTEM ANNEXATIONS:(00:36:49)

- 5.1. No new news.

NEW BUSINESS: (00:38:39)

1. NEW BUSINESS: (00:38:42)

- 1.1. Guy suggested the District add the topic of affordable housing/planning and water availability to the agenda.
- 1.2. Troy said he had just completed a required water management and conservation report and submitted it to the State of Oregon.
- 1.3. Guy said he is on the Neskowin planning committee and would like to discuss this further with Troy.



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2. FUTURE MEETING DATES: (00:42:00)

- 2.1. The next NRWD Regular Board meeting will be on Thursday, February 29, 2024, at 1:00 p.m. Subsequent NRWD Board meetings are tentatively set for Thursday, March 28, 2024, at 1:00 p.m. and Thursday, April 25th, 2024, at 1:00 pm.

ADJOURNMENT: (00:43:49)

****Motion**:** Paul Bender moved to adjourn this Board meeting; John Metschan seconded the motion, which passed unanimously. There being no further business, the meeting was adjourned at 1:43 p.m.

Respectfully submitted,
Joy Neufeld
Recording Secretary, Neskowin Regional Water District

Steve Rubert, President

Brenda Freshman, Secretary