



Neskowin Regional Water District
PO Box 823, 47880 South Beach Rd
Neskowin, OR 97149
Phone: (503)392-3966
Email: nrwd@neskowinwater.com
Web: www.neskowinwater.com

MINUTES (00:00:00)

**THE NESKOWIN REGIONAL WATER DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING.**

July 25th, 2024

Commissioners Present: Steve Rubert, John Metschan, Brenda Freshman, Guy Sievert, and Paul Bender.

Commissioners Absent: None.

Staff Present: Troy Trute.

Public Present: None.

CALL TO ORDER: (00:04:37)

President Steve Rubert called the regular Board meeting to order at 1:00 p.m. Zoom Meetings hosted this meeting remotely.

REVIEW MINUTES: (00:05:04)

The Board reviewed the draft minutes from the June 27th, 2024, Regular Board Meeting, the June 27th, 2024, Budget Hearing, and the June 27th, 2024, Public Hearing for a Proposed Rate Increase. ****Motion****: John Metschan moved to accept the minutes as corrected. Paul Bender seconded the motion, which passed unanimously.

OPERATORS REPORT: (00:07:22)

Distribution System (00:07:32)

1. We have completed the fire hydrant painting.
2. We have brushed the road to the District's newly acquired watershed property.
3. Work has begun to replace the roof on the Lower Ocean Ridge Pump Station building.
4. There have been no interruptions of service in the Water District.

Treatment System (00:08:33)

1. Our bacteriological testing has had no detectable amounts of coliforms this month.
2. We have installed a new chlorine-dosing pump.
3. The water filter is running well and is producing excellent potable water.

FINANCIAL REPORT: (0:14:59)

Troy went over the financial reports for the end of June 2024.

BILLS TO BE PAID: (00:25:02)



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Troy presented the bills to the Board. ****Motion****: Steve Rubert moved to accept the bills as presented. John Metschan seconded the motion, which passed unanimously. The last check number was 14417.

OLD BUSINESS: (00:25:19)

BOARD WORK PLAN TASKS:

1. WATERSHED LAND PURCHASE - POSSIBLE EXECUTIVE SESSION: (00:25:20)

- 1.1. Troy said the District received the Source Water Protection Grant he applied for.
- 1.2. Troy is in the process of prioritizing and obtaining appraisals for Kowalski's properties.
- 1.3. Troy said he is starting to apply for the Clean Water Protection (Revolving Loan) Fund to arrange financing for any watershed land for sale.
- 1.4. Troy said he met with forester Mike Morgan to discuss the District's Forest management plan.
- 1.5. Troy said he has been in discussions with Weyerhaeuser and hopes to receive a purchase-sales agreement from them.
- 1.6. Troy and the Board discussed Schlicting's land for sale.

2. CUSTOMER RESPONSE REPORT: (00:50:17)

- 2.1. There is no new news.

3. GENERAL MANAGER'S WORK FOR OTHER WATER DISTRICTS: (00:51:14)

- 3.1. There is now new news.

4. HORIZON HILLS & WI-NE-MA WATER SYSTEM ANNEXATIONS: (00:51:27)

- 4.1. There is no new news

5. ANNUAL REVIEW OF PERSONNEL POLICIES: (00:52:33)

- 2.1. Troy will put Guy and Paul in touch with the District's lawyer via email to discuss whether Troy should be considered exempt from overtime.

NEW BUSINESS:

1. CUSTOMER LATE FEE APPEAL: (00:55:34)



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1.1. The Board reviewed the customer's appeal. ****Motion****: John Metschan moved to grant the customer's appeal as presented. Paul Bender seconded the motion, Steve Rubert and Guy Sievert voted to grant the customer their appeal, and Brenda Freshman abstained. Motion passes.

2. ADOPT ANNUAL BOARD WORK PLAN: (00:58:25)

2.1. ****Motion****: Steve Rubert moved to approve and accept the 2024-2025 Board Work Plan as amended. John Metschan seconded the motion, which passed unanimously.

3. APPOINT BOARD OFFICERS: (01:01:21)

3.1. ****Motion****: Steve Rubert moved to elect John Metschan as Board President. Paul Bender seconded the motion, which passed unanimously.

3.2. ****Motion****: Steve Rubert moved to elect Brenda Freshman as Board Secretary. Paul Bender seconded the motion, which passed unanimously.

3.3. John Metschan said he is willing to continue as the Board Treasurer and also be the new Board President but asked Troy to check in to see if he is allowed to hold both positions.

4. REVIEW "RED FLAG" RULE: (01:09:30)

4.1. Troy explained the "Red Flag" Rules to the Board. Troy said the District has had a "Red Flag" rules policy for five years. Troy said that the District is very robust in protecting customers' information (personal, financial, etc.) and very robust in cyber security.

FUTURE MEETING DATES: (01:38:39)

The NRWD Regular Board meeting is set for Thursday, August 29th, 2024, at 1:00 pm.

Subsequent NRWD Board meetings are tentatively set for Thursday, September 26th, 2024, at 1:00 pm and Thursday, October 31st, 2024, at 1:00 pm.

ADJOURNMENT: (01:16:09)

There being no further business, the meeting was adjourned at 2:16 pm. ****Motion****: Paul Bender moved to adjourn this board meeting. Guy Sievert seconded the motion, which passed unanimously.

Respectfully submitted,

Joy Neufeld

Recording Secretary, Neskowin Regional Water District

Steve Rubert, President

Brenda Freshman, Secretary