



Neskowin Regional Water District
PO Box 823, 47880 South Beach Rd
Neskowin, OR 97149
Phone: (503)392-3966
Email: nrwd@neskowinwater.com
Web: www.neskowinwater.com

MINUTES
THE NESKOWIN REGIONAL WATER DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING.
August 29th, 2024

Commissioners Present: John Metschan, Brenda Freshman, Steve Rubert, Guy Sievert, and Paul Bender.

Commissioners Absent: None.

Staff Present: Troy Trute & Joy Neufeld.

Public Present: None.

CALL TO ORDER: (00:00:37)

President John Metschan called the regular Board meeting to order at 1:00 p.m. Zoom Meetings hosted this meeting remotely.

REVIEW MINUTES: (00:00:39)

The Board reviewed the draft minutes from the July 25th, 2024, Regular Board Meeting, ****Motion****: Steve Rubert moved to accept the minutes as corrected. Paul Bender seconded the motion, which passed unanimously.

OPERATORS REPORT: (00:02:05)

Distribution System (00:02:08)

1. We have begun installing concrete support slabs around fire hydrants in the Neskowin North subdivision.
2. We have cleaned the Main Reservoir inside and out.
3. We have completed the new roof on the Lower Ocean Ridge Pump Station building.
4. There have been no interruptions of service in the Water District.

Treatment System (00:09:05)

1. Our bacteriological testing has had no detectable amounts of coliforms this month.
2. The water filter is running well and is producing excellent potable water.
3. Troy said the District will be switching over to a different cloud-based billing system.

FINANCIAL REPORT: (0:14:57)

Troy went over the financial reports for the end of July 2024.

BILLS TO BE PAID: (00:18:06)



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Troy presented the bills to the Board. ****Motion****: Steve Rubert moved to accept the bills as presented. Paul Bender seconded the motion, which passed unanimously.
The last check number was 14454.

OLD BUSINESS: (00:21:42)

BOARD WORK PLAN TASKS:

1. WATERSHED LAND PURCHASE - POSSIBLE EXECUTIVE SESSION: (00:21:43)

- 1.1. Troy said he hopes to receive the District's Forest Management Plan draft the week of September 6th, 2024, for the District to review.
- 1.2. Troy said he and Mike Kowalski have been discussing which properties will be appraised, and he has a list.
- 1.3. Troy said he is continuing discussions with Weyerhaeuser about their watershed land.

2. CUSTOMER RESPONSE REPORT: (00:29:10)

- 2.1. There is no new news.

3. GENERAL MANAGER'S WORK FOR OTHER WATER DISTRICTS: (00:29:34)

- 3.1. Guy said that the District personnel policy covers this topic. Guy said the district needs to check with the lawyer whether Troy is exempt.
- 3.2. Troy said he would check in with Special Districts about his exempt or nonexempt status. Brenda wrote a note on Zoom suggesting Tonya Grass 503-375-8883, a legal and tech support Administrator with SDAO.
- 3.3. John asked if the District had GM life insurance on Troy. Troy said no. John asked Troy to get an insurance quote.

4. HORIZON HILLS & WI-NE-MA WATER SYSTEM ANNEXATIONS: (00:34:55)

- 4.1. The Board Approved Troy applying for the forgivable loan for the System Partnership Study.

5. ANNUAL REVIEW OF PERSONNEL POLICIES: (00:38:37)

- 5.1. This topic was completed at the last meeting. Troy asked Joy to remove it from the agenda.

5. NEW BUSINESS: (00:39:05)



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1. Steve Rubert's Replacement Discussion: (00:39:06)

1.1. Troy and the Board discussed searching for a new Board member to finish Steve's term on the Board.

FUTURE MEETING DATES: (00:50:08)

The NRWD Regular Board meeting is set for Thursday, September 26th, 2024, at 1:00 pm. Subsequent NRWD Board meetings are tentatively set for Thursday, October 31st, 2024, at 1:00 pm and Thursday, November 21st, 2024, at 1:00 pm.

ADJOURNMENT: (00:51:27)

There being no further business, the meeting was adjourned at 1:51 pm. ****Motion**:** Steve Rubert moved to adjourn this board meeting. Paul Bender seconded the motion, which passed unanimously.

Respectfully submitted,
Joy Neufeld
Recording Secretary, Neskowin Regional Water District

John Metschan, President

Brenda Freshman, Secretary