



Neskowin Regional Water District

PO Box 823

Neskowin, OR, 97149

Phone: (503)392-3966

Email: nrwd@neskowinwater.com

Web: www.neskowinwater.com

MINUTES

THE NESKOWIN REGIONAL WATER DISTRICT

PUBLIC HEARING FOR THE 2024-2025 BUDGET ADOPTION.

June 26th, 2025

Commissioners Present: John Metschan, Brenda Freshman, Guy Sievert, Paul Bender, and Tom Prehoditch.

Commissioners Absent: None.

Staff Present: Troy Trute and Joy Neufeld.

Public Present: Diane Saunders.

CALL TO ORDER: (00:00:01)

President John Metschan called the Public Hearing for the 2025-2026 Budget meeting to order at 1:00 p.m. via Zoom, which hosted the meeting remotely.

1. Steve opened the Public Hearing for the 2025-2026 Budget Adoption.
2. The Board and staff introduced themselves to Diane Saunders, and Diane Saunders introduced herself to the Board and staff.
3. ****Motion****: John Metschan moved to waive the reading of Resolution 2025-07 titled Budget Adoption – Fiscal Year 2025- 2026. Guy Sievert seconded the motion, which passed unanimously.
4. ****Motion****: Brenda moved to adopt Resolution 2025-07, Budget Adoption – Fiscal Year 2025- 2026, adopting the Budget as presented. John Metschan seconded the motion, which passed unanimously.

ADJOURNMENT:

MINUTES

THE NESKOWIN REGIONAL WATER DISTRICT

BOARD OF COMMISSIONERS REGULAR MEETING.

June 26th, 2025

Commissioners Present: John Metschan, Brenda Freshman, Guy Sievert, Paul Bender, and Tom Prehoditch.

Commissioners Absent: None.

Staff Present: Troy Trute & Joy Neufeld.

Public Present: Diane Saunders.



Neskowin Regional Water District

PO Box 823

Neskowin, OR, 97149

Phone: (503)392-3966

Email: nrwd@neskowinwater.com

Web: www.neskowinwater.com

CALL TO ORDER: (00:19:49)

President John Metschan called the regular Board meeting to order at 1:00 p.m. at the District's Frank E. Clanton Municipal Water Plant, located at 5880 S. Fairway Road, Neskowin, Oregon, and hosted remotely via Zoom Meetings.

REVIEW MINUTES: (00:20:03)

The Board reviewed the draft minutes from the June 4th, 2025, Regular Board Meeting (The May 29, 2025, meeting was rescheduled). ****Motion****: Brenda Freshman moved to accept the minutes as presented. Paul Bender seconded the motion, which passed unanimously.

The Board reviewed the draft minutes from the May 23rd, 2025, 2025-2026 Budget Committee Meeting. ****Motion****: Tom Prehoditch moved to accept the minutes as presented. Guy Sievert seconded the motion, which passed unanimously.

OPERATORS REPORT: (00:23:45)

Distribution System (00:24:05)

1. We have completed the fire hydrant painting.
2. We have brushed the road to the District's newly acquired watershed property.
3. Work has begun to replace the roof on the Lower Ocean Ridge Pump Station building.
4. There have been no service interruptions in the Water District.

Treatment System (00:31:40)

1. The District's bacteriological testing has had no detectable amounts of coliforms this month.
2. We have installed a new chlorine-dosing pump.
3. The water filter is running well and is producing excellent potable water.

FINANCIAL REPORT: (0:33:07)

Troy reviewed the financial reports for the end of May 2025.

BILLS TO BE PAID: (00:41:42)

Troy presented the bills to the Board. ****Motion****: Brenda Freshman moved to approve the bills as presented. Paul Bender seconded the motion, which passed unanimously. The last check number was 14702.

OLD BUSINESS: (00:45:07)

BOARD WORK PLAN TASKS: (00:45:07)

THIRD QUARTER TASKS: (January, February, March 2025): (00:45:07)

1.1. Review System Development Charges, Water Rates, and Wage Scale: (00:45:07)

- 1.1.1. Troy and the Board discussed raising the water billing rates.



Neskowin Regional Water District

PO Box 823

Neskowin, OR, 97149

Phone: (503)392-3966

Email: nrwd@neskowinwater.com

Web: www.neskowinwater.com

- 1.1.2. Troy informed the Board that they needed to decide on the new rates before the Rate Hearing on July 31, 2025.
 - 1.1.3. Troy informed the Board that he had sent out the annual CCR, which included a notification of the Rate Hearing.
 - 1.1.4. Troy stated that the District might need to submit two LMU (Low-Moderate User) billings: one in August for the July billing at the old rate and one in October for the August and September billings at the new rate. Troy said he is checking in with the District's lawyer about this.
 - 1.1.5. Troy suggested a rate increase that all of the Board found favorable. The Board will be in contact with Troy before the rate increase hearing to continue discussing the rate increases.
 2. **FOURTH QUARTER TASKS:(April, May, June):** (01:27:31)
 - 2.1. **Board Performance Review.** (01:27:31)
 - 2.1.1. Brenda presented her Board Performance Evaluation Summary presentation to the Board.
 - 2.1.2. Brenda said she created her presentation from all of the Board's self-evaluation forms she received.
 - 2.1.3. Brenda's presentation included a list of the Board's significant accomplishments.
 - 2.1.4. The Board thanked Brenda for her informative presentation.
 - 2.1.5. Guy suggested that the whole Board take an SDAO training each year. Tom asked Guy to send him information about the Board training.
 - 2.2. **Draft Annual Board Work Plan for the upcoming year.** (01:38:22)
 - 2.2.1. John suggested keeping the Board Work Plan unchanged for the fiscal year 2025-2026, but changing the date.
 - 2.2.2. Guy suggested adding resilience preparation to the review of the Emergency Response Plan. Troy asked Guy to let him know if there are any grants the District could apply for concerning resilience preparation.
 - 2.2.3. Troy suggested that the Board review the District's Master Plan to become familiar with the District's needs.
 3. **WATERSHED LAND PURCHASE - POSSIBLE EXECUTIVE SESSION:** (01:49:08)
 - 3.1. Troy stated that he sent a request for proposal and a bid form document to 43 appraisers and is awaiting their replies.
 - 3.2. Troy said he has monthly meetings with OWEB and is updating the forest management plan as per their request.
 4. **HORIZON HILLS & WI-NE-MA WATER SYSTEM ANNEXATIONS:** (01:54:56)
 - 4.1. Troy said he is trying to set up a meeting with the owners of the Horizon Hills and Wi-Ni-Ma water systems.



Neskowin Regional Water District

PO Box 823

Neskowin, OR, 97149

Phone: (503)392-3966

Email: nrwd@neskowinwater.com

Web: www.neskowinwater.com

4.2. Guy said he will contact Business Oregon about funding for the Horizon Hills and Wi-Ne-Ma Water District's upgrades.

5. UPDATE ON THE SOUTH BEACH MAIN EXTENSION PLAN: (01:58:15)

5.1. Troy said the expected start date for this project is July 14, 2025.

5.2. Troy said he would send the finalized contract to the Board for their review.

6. WAGE RESEARCH:

6.1. Troy asked John if he and Paul had any information about their wage scale research.

6.2. John and Paul discussed their research, but noted that it is incomplete as they are awaiting responses from two Water Districts.

NEW BUSINESS: (02:08:57)

1. DISCUSS FUTURE MEETING DATES: (02:08:57)

1.1. The 2025-2026 Rate Increase Hearing meeting is scheduled for July 31, 2025, at 1:00 pm, followed by the Regular Board meeting. Subsequent NRWD Board meetings are tentatively scheduled for Thursday, August 28, 2025, at 1:00 p.m., and Thursday, September 25, 2025, at 1:00 p.m.

ADJOURNMENT: (01:53:23)

There being no further business, the meeting was adjourned. ****Motion****: John Metschan moved to adjourn this board meeting. Brenda Freshman seconded the motion, which passed unanimously.

Respectfully submitted,
Joy Neufeld
Recording Secretary, Neskowin Regional Water District

John Metschan, President

Brenda Freshman, Secretary